

APPENDIX 1



Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	10	2021	To	30	09	2022

Office of the Scottish Charity Regulator

**Reference and administration details**

Charity name  
 Other names charity is known by  
 Registered charity number  
 Charity's principal address

Thornhill Community Trust (SCIO)
TCT
SC035940
2 Kippen Road
Thornhill
Stirling
Postcode FK8 3QA

**Names of the charity trustees on date of approval of Trustees' Annual Report**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kate Anderson	Treasurer		
2	Alison Wallis	Chair Secretary	Until 7 <sup>th</sup> July 2022 From 7 <sup>th</sup> July 2022	
3	Anneli Englund	Secretary Membership Secretary	Until 7 <sup>th</sup> July 2022 From 7 <sup>th</sup> July 2022	
4	Richard Waite	Chair	From 7 <sup>th</sup> July 2022	
5	Elaine Blanchard		Trustee from 23 <sup>rd</sup> June 2022	
6	Jim Mills			
7	Gary Richardson			
8	Mark Wilson			
9	Kate Sankey			
10				
11				
12				
13				
14				
15				
16				

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Karin Helwig	Until 9 <sup>th</sup> June 2022
Fiona MacDougall	Until 3 <sup>rd</sup> January 2023
Collette Ashworth	Until 9 <sup>th</sup> June 2022

## Structure, governance and management

### Type of governing document

Thornhill Community Trust changed legal status from a Company Limited by Guarantee and a registered charity and became a Scottish Charitable Incorporated Organisation (SCIO) in June 2014. The organisation is governed by a SCIO Constitution.

Work has progressed over the last 18 months on revising the constitution to reflect its role as a community development trust.

### Trustee recruitment and appointment

Trustees are nominated and elected in line with the constitution at AGMs. We will periodically co-opt interested Trustees throughout the year.

## Objectives and activities

### Charitable purposes

To improve the quality of life by providing a framework for community development in Thornhill and its environs, defined as an area lying within a 4.5km radius of the junction of the Main Street (A873) and Kippen Road (B822)

The advancement of citizenship or community development  
 The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended,  
 The advancement of environmental protection or improvement

The charitable purposes are being reviewed as part of the revision of the full constitutions in order to reflect its role as a community development trust.

### Summary of the main activities in relation to these objects

In 2021-22 TCT continued to host both live and virtual community events and meeting to ensure the activities of the charity could continue.  
 Work has progressed over the last 18 months on revising the constitution to reflect TCT's role as a community development trust.  
 TCT continued to collaborate with the Community Council and other community organisations in the Thornhill Futures Group to work on the Local Place Plan.  
 TCT took on a new project this year - Senior Citizens Events. This was on the request of the projects organisers who transferred their previous funds to TCT.

## APPENDIX 1

### Achievements and performance

6 Editions of the Thornhill Views (TV) community newsletter were produced and distributed in this year, TV connects the community in the village and surrounding area by reporting on local events and providing information to support the community. Sales of the history book continue to support the newsletter funding.

TCT hosts a community website. During the period the website moved to a new platform and webhost which enabled more functionality. Web pages were published for community groups including the Gardening Club, the Biodiversity Group and the Community Council.

During this period TCT commenced the process of amending our Constitution in order to become a community compliant body and register with the Scottish Government Right to Buy Team. TCT and Thornhill Futures Group identified a site and building for a possible village hub, which was a need identified during a survey of residents. We had discussions with the Scottish Land Fund and completed an application for a Stage 1 grant for a feasibility study but the building was sold before this could be completed.

TCT consulted with members and submitted a response to a planning proposal for a development of 74 new houses and business premises on the edge of the village.

Christmas lights were again put up around the village and TCT hosted another successful Windows Advent Calendar.

The Paths group were active in paths maintenance throughout the year when pandemic restrictions allowed. The group continues to explore how best to use the funding grant from Paths for All after the initial plans fell through.

TCT continued to collaborate with the Community Council and other community organisations in the Thornhill Futures Group, which was set up 'to explore and promote the development and use of land and resources in Thornhill and environs in the long-term community interest.' Work on the Local Place Plan is on-going and TCT will be the submitting body for this.

Links were made with the local primary school to explore ways that the Thornhill Environment fund could support education relating to the environment

### Financial review

#### Brief statement of the charity's policy on reserves

The organisation does not keep unrestricted reserves as it has no financial liabilities for rent or employees or otherwise.  
Current balances are predominantly restricted funds. There are plans to use funds in 22-23 for producing Thornhill Views, paths development, senior citizens events, and environmental activities.  
Unrestricted funds are used in the running of the charity, and are available as start-up funds for new projects or to support match funding of grant applications

#### Details of any deficit

There was no deficit in this financial year.  
The increase in the charity funds is largely accounted for by funds transferred for the new project, Senior Citizens Events

#### Donated facilities and services (if any)

We have 9 Trustees and a 90+/- Membership, many of whom volunteer their time in the projects we support and organise. Other members of the community also volunteer their time to events such as the production and delivery of Thornhill Views, local paths maintenance, and Thornhill Futures.  
Administration costs are donated by trustees and members.  
Our website costs and domain name were paid for by 2 members and donated to the organisation.  
A TCT member donated a laptop to the Thornhill Views team.  
New batteries for the Christmas lights were donated by a member.  
A strimmer was donated by a member of the community.



APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	RICHARD WHITE	KATHARINE ANDERSON
Position (e.g. Chair)	CHAIR	TREASURER
Date	26/3/23	26/3/23



Receipts and payments accounts						
For the period from	2021			2022		
	01	October	2021	30	September	2022

### Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations and Membership	541	10,549			11,090	1,609
Legacies	-	-			-	-
Grants	-	-			-	375
Receipts from fundraising activities	702	-			702	58
Gross trading receipts	1,261	-			1,261	60
Income from investments other than land and buildings	-	-			-	-
Rents from land & buildings	-	-			-	-
Gross receipts from other charitable activities	-	-			-	192
<b>A1 Sub total</b>	<b>2,504</b>	<b>10,549</b>	<b>-</b>	<b>-</b>	<b>13,053</b>	<b>2,294</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>2,504</b>	<b>10,549</b>	<b>-</b>	<b>-</b>	<b>13,053</b>	<b>2,294</b>
<b>A3 Payments</b>						
Expenses for fundraising activities	19				19	
Gross trading payments	-				-	1,101
Investment management costs	-				-	
Payments relating directly to charitable activities	1,241	3,455			4,696	1,538
Grants and donations	100				100	
Governance costs:						
Audit / independent examination						
Preparation of annual accounts						
Legal costs						
Other						
<b>A3 Sub total</b>	<b>1,360</b>	<b>3,455</b>	<b>-</b>	<b>-</b>	<b>4,815</b>	<b>2,639</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	-
Purchase of investments					-	-
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>1,360</b>	<b>3,455</b>	<b>-</b>	<b>-</b>	<b>4,815</b>	<b>2,639</b>
<b>Net receipts / (payments)</b>	<b>1,144</b>	<b>7,094</b>	<b>-</b>	<b>-</b>	<b>8,238</b>	<b>(345)</b>
<b>A5 Transfers to / (from) funds</b>	<b>(700)</b>	<b>700</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Surplus / (deficit) for year</b>	<b>444</b>	<b>7,794</b>	<b>-</b>	<b>-</b>	<b>8,238</b>	<b>(345)</b>

**Section B Statement of balances**

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	2,430	17,743			20,173	20,518
	Surplus / (deficit) shown on receipts and payments account	444	7,794			8,238	(345)
	Cash and bank balances at end of year (Agree balances with receipts and payments account(s))	2,875	25,537			28,411	20,173


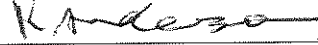
B2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
		Total	-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
	Tools	unknown / general		242	250
	Laptops, cases, associated items	AFA	1,230	994	1,024
	Camera, case and card	AFA	230	186	192
	Projector screen	AFA	150	121	125
	Projector	AFA	300	242	250
	Christmas lights and battery packs	SC Light Up Thornhill	692	595	613
	Rechargeable batteries and chargers	General	230	223	230
	Bat detectors +wildlife cameras	TEF	527	521	200
	Thornhill Then and Now books	SC Then and Now		1,598	1,755
	Brunel microscope	TEF	391	348	359
		Total	3,750	5,070	4,997

B4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
		Total	-	-

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	RICHARD WHITE	26.3.23
	KATHARINE ANDERSON	26.3.23

**Section C Notes to the Accounts**

**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)

Thornhill Community Trust (TCT) funds are used to run the organisation and support activities and events within the TCT operating area.  
 Unrestricted income comes from membership and donations, book sales, fundraising and advertisers in the Thornhill Views newsletter.  
 Restricted Income this year includes donations to Thornhill Views. TCT took on a new project this year - Senior Citizens Events. This was on the request of the organisers who transferred their previous funds of to TCT.  
 Expenditure has been on running the charity and on charitable activities included producing Thornhill Views, the Futures group, and the Senior Citizen events. TCT donated to the village gala and jubilee celebrations  
 All trading is primary or secondary trading and includes advertising in Thornhill Views and sales of the history book.  
 Information on the amounts held in each fund is in the notes in Additional Analysis (3)

**C2 Grants**

Type of activity or project supported	Individual / institution	Number of grants made	£
Gala and Platinum Jubilee celebration	Village gala	1	100
<b>Total</b>			<b>100</b>

**C3a Trustee remuneration**

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	x
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**C3b Trustee remuneration - details**

Authority under which paid	£

**C4a Trustee expenses**

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x
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**C4b Trustee expenses - details**

	Number of trustees	£

**C5 Transactions with trustees and connected persons**

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

**C6 Other information**

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**Additional analysis (1)**

**Analysis of receipts and payments**

**1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Membership and General Donations	541				541	306
Donations to Thornhill Views		1,479			1,479	653
Donation to Thornhill Futures		300			300	250
Donations to Senior Citizens Events		8,770			8,770	
Donations to village bench					-	400
<b>Total</b>	<b>541</b>	<b>10,549</b>			<b>11,090</b>	<b>1,609</b>

reference                      reference                      -                      -                      reference                      reference

**2 Grants**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	375
			-	
			-	
			-	
<b>Total</b>			-	<b>375</b>

-                      -                      -                      -                      reference

**3 Gross receipts from other charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Fundraising - easy fundraising, Amazon smile,	702				702	58
Thornhill Views advert sales	1,053				1,053	192
Book Sales	208				208	60
Interest	-				-	
					-	
					-	
<b>Total</b>	<b>1,963</b>				<b>1,963</b>	<b>310</b>

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**4 Payments relating directly to charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Charitable activities - insurance, meeting room hire	242				242	337
Thornhill Views production	930	772			1,702	1,626
Senior Citizens events		1,684			1,684	230
Thornhill Futures activities		274			274	75
Thornhill Environment fund		327			327	299
Benches		400			400	71
Charitable activities - bench	69				69	
Gala donation	100				100	
Fundraising costs	19				19	
					-	
<b>Total</b>	<b>1,360</b>	<b>3,455</b>			<b>4,815</b>	<b>2,639</b>

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**Additional analysis (2)**

**5 Breakdown of unrestricted funds**

	How unrestricted funds are raised (general fund)	How unrestricted funds are raised (fundraising)	How unrestricted funds are raised (Thornhill Views)	How unrestricted funds are raised (History Book)	Total unrestricted funds	Total unrestricted funds last period
	General	Fundraising	Thornhill Views	History Book		
<b>Receipts</b>						
Donations + Membership	541				541	306
Legacies					-	
Grants		702			702	58
Receipts from fundraising activities			1,053	208	1,261	60
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	192
Gross receipts from other charitable activities					-	
<b>Sub total</b>	<b>541</b>	<b>702</b>	<b>1,053</b>	<b>208</b>	<b>2,504</b>	<b>616</b>
					cross ref error	
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>541</b>	<b>702</b>	<b>1,053</b>	<b>208</b>	<b>2,504</b>	<b>616</b>
					cross ref error	
<b>Payments</b>						
Expenses for fundraising activities		19			19	
Gross trading payments					-	1,101
Investment management costs					-	
Payments relating directly to charitable activities	311		930		1,241	639
Grants and donations	100				100	
Governance costs:						
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
<b>Sub total</b>	<b>411</b>	<b>19</b>	<b>930</b>	<b>-</b>	<b>1,360</b>	<b>1,739</b>
					cross ref error	
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>411</b>	<b>19</b>	<b>930</b>	<b>-</b>	<b>1,360</b>	<b>1,739</b>
					cross ref error	
<b>Net receipts / (payments)</b>	<b>130</b>	<b>683</b>	<b>123</b>	<b>208</b>	<b>1,144</b>	<b>(1,123)</b>
<b>Transfers to / (from) funds</b>	<b>(700)</b>				<b>(700)</b>	
<b>Surplus / (deficit) for year</b>	<b>(570)</b>	<b>683</b>	<b>123</b>	<b>208</b>	<b>444</b>	<b>(1,123)</b>
					cross ref error	

**Nature and purpose of unrestricted funds**

Unrestricted income comes from membership and general donations from members and village organisations. Thornhill Views unrestricted income comes from advert sales but is designated for use by the Thornhill Views project. The Thornhill Then and Now book is in profit and sales contribute to the charity's reserves. Online fundraising continues through Easyfundraising and Amazon Smile, and this year TCT participated in the Stirling Community Lottery. Unrestricted expenditure has been on running the charity including insurance and meeting costs. Project spending includes producing the Thornhill Views newsletter and supporting village activities such as a new picnic bench. TCT donated £100 to the village gala and jubilee celebrations.

## Additional analysis (3)

## 6 Breakdown of restricted funds

	Thornhill Views	Thornhill Environment Fund	Thornhill Futures Group	Village Benches Fund	Senior Citizens Events Fund	Total restricted funds	Total restricted funds last period
<b>Receipts</b>							
Donations	1,479		300		8,770	10,549	1,303
Legacies							
Grants							375
Receipts from fundraising activities							
Gross trading receipts							
Income from investments other than land and buildings							
Rents from land & buildings							
Gross receipts from other charitable activities							
<b>Sub total</b>	<b>1,479</b>	<b>-</b>	<b>300</b>	<b>-</b>	<b>8,770</b>	<b>10,549</b>	<b>1,678</b>
						cross ref error	
<b>Receipts from asset &amp; investment sales</b>							
Proceeds from sale of fixed assets							
Proceeds from sale of investments							
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1,479</b>	<b>-</b>	<b>300</b>	<b>-</b>	<b>8,770</b>	<b>10,549</b>	<b>1,678</b>
						cross ref error	
<b>Payments</b>							
Expenses for fundraising activities							
Gross trading payments							
Investment management costs							
Payments relating directly to charitable activities	772	327	274	400	1,684	3,455	908
Grants and donations							
Governance costs:							
Audit / independent examination							
Preparation of annual accounts							
Legal costs							
<b>Sub total</b>	<b>772</b>	<b>327</b>	<b>274</b>	<b>400</b>	<b>1,684</b>	<b>3,455</b>	<b>908</b>
						cross ref error	
<b>Payments relating to asset and investment movements</b>							
Purchases of fixed assets							
Purchase of investments							
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>772</b>	<b>327</b>	<b>274</b>	<b>400</b>	<b>1,684</b>	<b>3,455</b>	<b>908</b>
						cross ref error	
<b>Net receipts / (payments)</b>	<b>708</b>	<b>(327)</b>	<b>28</b>	<b>(400)</b>	<b>7,086</b>	<b>7,094</b>	<b>779</b>
<b>Transfers to / (from) funds</b>							
	400		300			700	
<b>Surplus / (deficit) for year</b>	<b>1,108</b>	<b>(327)</b>	<b>326</b>	<b>(400)</b>	<b>7,086</b>	<b>7,794</b>	<b>779</b>
						cross ref error	

## Nature and purpose of restricted funds

Thornhill Views newsletter had a fundraising drive this year and received several donations from local residents. Restricted Thornhill Views funds are always spent before unrestricted funds but many donations came in after the last payment of the financial period. £400 was also transferred from the general fund to the TV fund from income received from the sale of history books. The Thornhill Views fund currently stands at £3000. Printing costs for a year are around £2400.

The installation of the picnic bench was completed using both restricted and unrestricted funds.

The charity continues to support the Thornhill Futures Group, a cross community group with representatives from many village organisations preparing a local place plan. TCT transferred money from the general fund to the restricted fund to support this project.

The Thornhill Environment Fund had minimal activity this year as the effects of the pandemic continued. There is no timeframe in which TCT must spend the fund which currently sits at £14800.

TCT continues to hold £1500 of a Paths for All grant. Work on this has been delayed due to the pandemic and the grant funders have given further permission for the funds to be used when possible. This work is planned for the 22-23 financial year.

The new project, Senior Citizen Events, brought in a significant transferred fund of £5300 along with 2 large donations totalling £3200. They held their first outing in 3 years in September.

**APPENDIX 3**



**Independent examiner's report on the accounts** v2

**Report to the trustees/members of**  
**Registered charity number**  
**On the accounts of the charity for the period**

Charity name Thornhill Community Trust (SCIO)						
Registered charity number SC 035940						
Period start date			to	Period end date		
Day	Month	Year		Day	Month	Year
01	10	2021		30	09	2022
Set out on pages One					(remember to include the page numbers of additional sheets)	

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page\*]

- which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations
 have not been met, or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*John Mackenzie*

Date: 14/04/2023

**Name:**

John Mackenzie

**Relevant professional qualification(s) or body (if any):**

Associate Member of the Chartered Institute of Management Accountants

**Address:**

24 Middleton  
Menstrie  
FK11 7HA  
United Kingdom

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.